

## Mechanical Estimator

### Job Summary:

As a Mechanical Estimator, you will produce accurate and complete material and labor estimates for mechanical and plumbing systems. This position is also responsible for producing conceptual estimates based on limited information, historical data, experience and basic known engineering concepts.

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### Responsibilities:

- Reviews plans, specifications, and all related documents to determine material and labor requirements.
  - Visits project sites to review existing conditions and evaluate how it affects the scope of work.
  - Reviews all issued bid documentation, including architectural, structural, civil, food service, and front-end documents to verify impact on the mechanical and plumbing scopes of work.
  - Prepares and issues invitation to bids to subcontractors and suppliers.
  - Monitors for project updates and changes and incorporates as required.
  - Evaluates pricing from suppliers and proposals from subcontractors, verifies scopes of work and technical compliance, and make best value selections.
  - Prepares RFP responses and proposal letters to provide detailed scope of work, clarifications, and exclusions.
  - Activity works with customers concerning project specifications, project scopes, value engineering suggestions, schedules, or any other item that could affect pricing and constructability.
  - Maintains estimating project files as required by department procedures and policies.
  - Maintains technical knowledge of piping, plumbing and sheet metal estimating, installation practices, and advances in technology.
  - Assists with project turnover to project management and field.
  - Attends and conducts interviews and job meetings according to customer and company needs to discuss projects.
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### Qualifications/Requirements:

- Bachelor's Degree in Mechanical Engineering or a related field is preferred
  - 2-5 years of relevant experience preferred. Candidates with varying levels of experience are encouraged to apply.
  - Knowledge of mechanical, piping, and plumbing systems.
  - Highly proficient in Microsoft Excel; experience with construction software (e.g., Bluebeam, Procore, Bidtracer, or similar) is preferred.
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Job Type: Full-time

Benefits:

- 401(k) matching
- Medical/Dental/Vision insurance
- Health savings account (HSA)
- Life insurance
- Short Term/Long Term Disability
- Paid time off (PTO)

Work Location: In person